



Blue Coat Church of England Academy

16-19 BURSARY FUND APPLICATION FORM

2020 - 2021 ACADEMIC YEAR

PROTECTION OF PUBLIC FUNDS

We must protect the public funds we handle and we may use the information you have provided on this form to prevent and detect fraud. We may also share this information, for the same purposes, with other organisations that handle public funds, and with this in mind, a sample of applications will be chosen at random for full investigation.

DATA PROTECTION

The data controller is Blue Coat Church of England Academy. The data you provide will be used to assess and facilitate your entitlement to financial support from the 16-19 Bursary Fund. Blue Coat, in fulfilling its data protection obligations, will treat all personal data held manually and on a computerised database with due care, and will only disclose data in accordance with the Data Protection Act 1998

SECTION A: PERSONAL DETAILS

Surname/Family name

First name(s)

Date of birth

Present Home address

(if your address changes please notify us)

Telephone number

Email address

SECTION B: COURSE DETAILS

A Levels being studied

Year group from September 2020: Y12: Y13:

SECTION C: STUDENT'S CIRCUMSTANCES

Who do you live with? Please tick all that apply:

| | | | |
|---|------------------------------------|--|---|
| <input type="checkbox"/> Mother | <input type="checkbox"/> Father | <input type="checkbox"/> Parent's spouse/partner | <input type="checkbox"/> Grandparent(s) |
| <input type="checkbox"/> Foster parents | <input type="checkbox"/> On my own | <input type="checkbox"/> My spouse/partner | <input type="checkbox"/> In care/looked after |
| <input type="checkbox"/> Other, please explain: | | | |

Have you always lived in the UK? Yes No

If **YES** please proceed to Section D.

If **NO** please complete the separate residency information sheet before proceeding to Section D

SECTION D: STUDENT INCOME

Part time job

£

weekly

Benefits

£

weekly

Other

£

weekly

SECTION E: SUPPORT REQUIRED***I am applying for the following level of bursary:***

- Level 1 bursary (A guaranteed annual bursary of up to £1200 for eligible students)
- Level 2 bursary (An annual bursary of up to £300 for eligible students)

I am aware that I may need to confirm how I have spent this payment

Please provide details of how you intend to spend the bursary fund and the likely costs below (e.g. travel passes, textbooks, educational visit costs etc.)

SECTION F: PLEASE TICK BELOW ONE OR ALL THAT APPLY

- A – I am or my family are in receipt of Free School Meals **We will check your details with the School Benefits section**
- B – I am or my family are in receipt of Asylum Seeker Funding from the Home Office **Please provide proof e.g. Home Office letter**
- C – I am or my family are in receipt of Income Support / Jobseekers Allowance/Universal Credit **Please provide proof e.g. benefits books or bank statement**
- D – I am a looked after child **Please provide a letter from your social worker**
- E – I am in care/a care leaver **Please provide a letter from your social worker**
- F – I am disabled and in receipt of Employment Support Allowance /Disability Living Allowance/Personal Independence Payment **Please provide proof e.g. benefits books or bank statement**

SECTION G: HOUSEHOLD INCOME

| | Parent/Carer 1 | Parent/Carer 2 | Evidence |
|-------------------------------------|----------------|----------------|--|
| Gross taxable annual salary / wages | £ | £ | 2019 P60 or end of March 2019 payslip |
| Self-employment / property income | £ | £ | Self-assessment tax calculation 2018/19 or certified accounts |
| Private / Occupational pension | £ | £ | Pension statement / Pension P60 2019 / Bank statement |
| State pension | £ | £ | Pension statement / Bank statement / Benefit book |
| Benefits <i>(Please specify)</i> | £ | £ | Bank statement / Benefit book |
| Bank or building society interest | £ | £ | (Evidence only required if over £250.00 for the year) Bank / Building society statement |
| Share dividends | £ | £ | (Evidence only required if over £250.00 for the year) Tax vouchers |
| TOTAL INCOME | £ | £ | |

SECTION H: DECLARATION BY PARENT OR GUARDIAN

It is important that you read the following statement carefully. We will not consider this application unless it is signed and dated by the family members whose income details have been declared above in Section G.

- The information I have given on this form is accurate.
- I will inform you immediately of any change in my personal circumstances as they occur.
- I understand that if I provide false or incomplete information, I will have to repay any money given to the applicant to help with their study.

Signed : _____ Date: _____

Signed : _____ Date: _____

SECTION I: DECLARATION BY STUDENT

It is important that you read the following statement carefully. We will not consider this application unless it is signed and dated by you.

- The information I have given on this form is accurate.
- I will inform you immediately of any change in either my own or my family's personal circumstances as they occur.
- I understand that if I provide false or incomplete information I will have to repay any money given to me to help me study

Signed : _____ Date: _____